



Powered Industrial Truck Operator Performance Evaluation Cover Sheet



EMPLOYEE _____ Date: _____ Time: _____ a.m.
p.m.



	Class I & II Electric Counterbalanced Forklifts	Class III Electric Pallet Movers	Class IV Internal Combustion Cushion Tire Forklift
Trained On:	_____ Yes / No	_____ Yes / No	_____ Yes / No
Evaluated On:	_____ Yes / No	_____ Yes / No	_____ Yes / No

Comments: _____

Class I & II Electric Counterbalanced Forklifts



Class III Electric Pallet Movers



Internal Combustion, Cushion Tire Forklifts

Class IV



Evaluator: _____



Powered Industrial Truck Operator Performance Evaluation



EMPLOYEE NAME: _____

- G** 1. Shows familiarity with truck controls.
- G** 2. Gave proper hand signals when turning.
- G** 3. Slowed down at intersections.
- G** 4. Sounded horn at intersection.
- G** 5. Obeyed signs.
- G** 6. Kept a clear view of direction of travel.
- G** 7. Turned corners correctly - - was aware of rear end swing.
- G** 8. Yielded to pedestrians.
- G** 9. Drove under control and within proper traffic aisles.
- G** 10. Approached the load properly.
- G** 11. Lifted the load properly.
- G** 12. Maneuvered with the load properly.
- G** 13. Traveled with the load at proper height.
- G** 14. Lowered the load smoothly/slowly.
- G** 15. Stops smoothly/completely.
- G** 16. Load balanced properly.
- G** 17. Forks under the load all the way.
- G** 18. Carried parts/stock/materials in approved containers.
- G** 19. Checked bridgeplates/ramps.
- G** 20. Did place the loads within marked/approved areas.
- G** 21. Did stack the loads evenly and neatly.
- G** 22. Did drive backward when required.
- G** 23. Did check the load weights.
- G** 24. Did place forks on the floor when parked, controls neutralized, brake set, power off.
- G** 25. Followed proper instructions for maintenance – checked both at beginning and end.

Go/No Go

Evaluator: _____

0907



Powered Industrial Truck Operator Performance Evaluation



EMPLOYEE NAME: _____

- G 1. Shows familiarity with truck controls.
- G 2. Gave proper hand signals when turning.
- G 3. Slowed down at intersections.
- G 4. Sounded horn at intersection.
- G 5. Obeyed signs.
- G 6. Kept a clear view of direction of travel.
- G 7. Turned corners correctly - - was aware of rear end swing.
- G 8. Yielded to pedestrians.
- G 9. Drove under control and within proper traffic aisles.
- G 10. Approached the load properly.
- G 11. Lifted the load properly.
- G 12. Maneuvered with the load properly.
- G 13. Traveled with the load at proper height.
- G 14. Lowered the load smoothly/slowly.
- G 15. Stops smoothly/completely.
- G 16. Load balanced properly.
- G 17. Forks under the load all the way.
- G 18. Carried parts/stock/materials in approved containers.
- G 19. Checked bridgeplates/ramps.
- G 20. Did place the loads within marked/approved areas.
- G 21. Did stack the loads evenly and neatly.
- G 22. Did drive backward when required.
- G 23. Did check the load weights.
- G 24. Did place forks on the floor when parked, controls neutralized, brake set, power off.
- G 25. Followed proper instructions for maintenance – checked both at beginning and end.

Class I & II

Electric Counterbalanced Forklifts



Go/No Go

Evaluator: _____

0907



Powered Industrial Truck Operator Performance Evaluation



EMPLOYEE NAME: _____

- G** 1. Shows familiarity with truck controls. **Class III**
- G** 2. Gave proper hand signals when turning. **Electric Pallet Movers**
- G** 3. Slowed down at intersections.
- G** 4. Sounded horn at intersection.
- G** 5. Obeyed signs.
- G** 6. Kept a clear view of direction of travel.
- G** 7. Turned corners correctly - - was aware of rear end swing.
- G** 8. Yielded to pedestrians.
- G** 9. Drove under control and within proper traffic aisles.
- G** 10. Approached the load properly.
- G** 11. Lifted the load properly.
- G** 12. Maneuvered with the load properly.
- G** 13. Traveled with the load at proper height.
- G** 14. Lowered the load smoothly/slowly.
- G** 15. Stops smoothly/completely.
- G** 16. Load balanced properly.
- G** 17. Forks under the load all the way.
- G** 18. Carried parts/stock/materials in approved containers.
- G** 19. Checked bridgeplates/ramps.
- G** 20. Did place the loads within marked/approved areas.
- G** 21. Did stack the loads evenly and neatly.
- G** 22. Did drive backward when required.
- G** 23. Did check the load weights.
- G** 24. Did place forks on the floor when parked, controls neutralized, brake set, power off.
- G** 25. Followed proper instructions for maintenance – checked both at beginning and end.



Go/No Go

Evaluator: _____

0907



Powered Industrial Truck Operator Performance Evaluation



EMPLOYEE NAME: _____

Class IV

Internal Combustion, Cushion Tire Forklifts



- G 1. Shows familiarity with truck controls.
- G 2. Gave proper hand signals when turning.
- G 3. Slowed down at intersections.
- G 4. Sounded horn at intersection.
- G 5. Obeyed signs.
- G 6. Kept a clear view of direction of travel.
- G 7. Turned corners correctly - - was aware of rear end swing.
- G 8. Yielded to pedestrians.
- G 9. Drove under control and within proper traffic aisles.
- G 10. Approached the load properly.
- G 11. Lifted the load properly.
- G 12. Maneuvered with the load properly.
- G 13. Traveled with the load at proper height.
- G 14. Lowered the load smoothly/slowly.
- G 15. Stops smoothly/completely.
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Go/No Go

Evaluator: _____

0907